

**From: Sue Chandler, Cabinet Member for Integrated Children's Services**

**Rory Love, Cabinet Member for Education and Skills**

**Sarah Hammond, Corporate Director of Children, Young People and Education**

**To: Children, Young People and Education Cabinet Committee – 8 March 2023**

**Subject: Contract Register and Pipeline - CYPE**

**Key decision: N/A**

**Classification:** Unrestricted

**Past Pathway of report:** N/A

**Future Pathway of report:** N/A

**Electoral Division:** All

**Summary:**

This report provides the Children, Young People and Education Cabinet Committee of an overview of the commissioned contracts in place and the plans for developing the Contract Register further.

**Recommendation(s):**

The Children, Young People and Education Cabinet Committee is asked to NOTE the report and confirm whether an annual presentation of the report would be required.

**1. Introduction**

1.1 Members of the Children, Young People and Education (CYPE) Cabinet Committee see commissioning reports presented requiring Key Decisions for procuring new contracts.

1.2 If welcomed, it is proposed that the Contract Register [extract] included at Appendix One is presented to the CYPE Cabinet Committee on an annual basis along with any Pipeline Projects.

1.3 The Register includes the contracts that have been let by Strategic Commissioning along with Agreements that require review and have been shared. There are further contracts and other agreements for services that will require identification and recording.

## **2. Contract Register**

- 2.1 The Contract Register is designed to capture all contracts and their status. The register for CYPE includes Grant spend (even though there is a separate Grant register) and Service Level Agreements (SLA). This is to ensure that, in one place, there is a record of all contracted spend with liabilities known and managed accordingly.
- 2.2 The Register is relatively new and is evolving. Strategic Commissioning was initially set up to support the commissioning and procurement of Children's Social Care and Early Help services, therefore the information held is more complete for those services. In 2020, resource was identified for Strategic Commissioning to support key areas of the SEND Division, and more recently the Education Division through Inclusion funding retained for Mainstream Schools.
- 2.3 Contracts let by Strategic Commissioning are held on the Register to date, with a need to identify and record all remaining contracts in SEND and Education.

## **3. Legal Implications**

- 3.1 The Public Contract Regulations 2015 and the Local Government Transparency Code provides the framework for publishing activity of contract awards. The full Contract Register includes operational management information of which there is commercial sensitivity, therefore, the information shared is an extract of the full Register and is available publicly.
- 3.2 The majority of the services listed fulfil the statutory requirements of Children's Services. There are some services that are non-statutory, however they are critical in KCC fulfilling their statutory duty. Not all contracts are automatically re-commissioned. There is a legal duty to undertake full public consultation where services that have been running for some considerable time are de-commissioned.

## **4. Financial Implications**

- 4.1 The full Contract Register assists KCC with budget setting and identifies risks and commitments through Index linked contracts. Further, it aids budget setting where contracts that cover many years are reviewed annually to look at implications, whether they can be renegotiated and whether they remain fit-for-purpose.

## **5. Equalities Implications**

- 5.1 Equality Impact Assessments (EQIA) are undertaken through commissioning of the new contracts. They would also be completed for decommissioning services, where required.

## **6. Other Corporate Implications**

6.1 The Council's Corporate Management Team has endorsed the use of the Contract Register within KCC. There is a Contract Management Review Group that meets bi-monthly and reviews contracts against a maturity matrix.

## **7. Governance**

7.1 The Strategic Commissioner has the responsibility of the commissioning, procurement and management of the contracts on the Register with accountability of the service and budget sitting with Corporate Directors.

## **8. Data Protection implications**

8.1 Data Protection Impact Assessments are undertaken through commissioning of the new contracts.

## **9. Conclusions**

9.1 The Contract Register for CYPE is evolving with an aim to capture all contracted activity including SEND and Education. This will take time to capture for a full register to be complete. It will also include Grants and SLAs to ensure all activity is in one place.

## **10. Recommendation(s):**

10.1 The Children, Young People and Education Cabinet Committee is asked to NOTE the report and confirm whether an annual presentation of the report would be required.

## **Background Documents**

N/A

## **Contact details**

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